

**In the Court of Common Pleas
Guernsey County, Ohio
General Division**

Plaintiff/Petitioner 1

Case No.: _____

Judge/Magistrate: _____

vs.

Defendant/Petitioner 2

APPLICATION FOR WAIVER OF DEPOSIT

I, _____, being first duly sworn and cautioned, depose and state as follows:

1. I am the Plaintiff in the above-captioned case.
2. I do not have the funds or assets to pay the costs of the deposit or to pay for an attorney to represent me. If sufficient funds do become available to me in the future, I am willing to pay the costs at that time.
3. I therefore request that I be allowed to proceed in this matter without prepayment of costs.
4. I understand that the Court may assess the costs of this action at the conclusion of the case and that the costs may be assessed against me.

Affiant (Sign in front of Notary)

STATE OF OHIO, COUNTY OF _____, SS:

Sworn to before me and signed in my presence this _____ day of _____, 20____.

Notary Public

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**FINANCIAL DISCLOSURE AND
FEE-WAIVER AFFIDAVIT**

Pursuant to R.C. 2323.311, the below-named Applicant requests that the Court determine that the Applicant is an indigent litigant and be granted a waiver of the prepayment of costs or fees in the above captioned matter. The Applicant submits the following information in support of said request.

Personal Information

Applicant's First Name

Applicant's Last Name

Applicant's Date of Birth

Last 4 Digits of Applicant's SSN

Applicant's Address

Other Persons Living in your Household

First Name

Last Name

Is this person a child
under 18?

Relationship
(Spouse or Child)

Yes No

Yes No

Yes No

Public Benefits

I receive the following public benefits and my gross income, including the cash benefits marked below, does not exceed 187.5% of the federal poverty guidelines.

Place an "X" next to any benefits you receive.

Ohio Works First: _____ SSI: _____ Medicaid: _____ Veterans Pension Benefit: _____ SNAP/Food Stamps: _____

Monthly Income

I am NOT able to access my spouse's income

	Applicant	Spouse (IF Living in Household)	Total Monthly Income
Gross Monthly Employment Income, Including Self-Employment Income (Before Taxes)	\$ _____	\$ _____	\$ _____
Unemployment, Workers Compensation, Spousal Support (if receiving)	\$ _____	\$ _____	\$ _____
TOTAL MONTHLY INCOME			\$ _____

Liquid Assets

Type of Asset	Estimated Value
Cash on Hand	\$ _____
Available Cash in Checking, Savings, Money Market Accounts	\$ _____
Stocks, Bonds, CDs	\$ _____
Other Liquid Assets	\$ _____
TOTAL LIQUID ASSETS	\$ _____

Monthly Expenses

Column A		Column B	
Type of Expense	Amount	Type of Expense	Amount
Rent, Mortgage, Property Tax, Insurance	\$ _____	Insurance (Medical, Dental, Auto, etc.)	\$ _____
Food, Paper Products, Cleaning Products, Toiletries	\$ _____	Child Support or Spousal Support that you Pay	\$ _____
Utilities (Heat, Gas, Electric, Water/Sewer, Trash)	\$ _____	Medical/Dental Expenses or associated costs of caring for a Sick or Disabled Family Member	\$ _____
Transportation/Gas	\$ _____	Credit Card, Other Loans	\$ _____
Phone	\$ _____	Taxes Withheld or Owed	\$ _____
Child Care	\$ _____	Other (e.g. garnishments)	\$ _____
Total Column A Expenses	\$ _____	Total Column B Expenses	\$ _____

TOTAL MONTHLY EXPENSES (Column A + Column B) \$ _____

I, _____ (**Print Name**), hereby certify that the information I have provided on this financial disclosure form is true to the best of my knowledge and that I am unable to prepay the costs or fees in this case.

Signature

STATE OF OHIO, COUNTY OF _____, **SS:**

Sworn to before me and signed in my presence this _____ day of _____, 20____.

Notary Public

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Case No. _____

Plaintiff/Petitioner 1

vs.

JUDGMENT ENTRY: DEPOSIT WAIVER

Defendant/Petitioner 2

- Upon the request of the Applicant and the Court's review, the Court finds that the Applicant IS an indigent litigant and **GRANTS** a waiver of the prepayment of costs or fees in this matter. Pursuant to R.C. 2323.311(B)(3), upon the filing of a civil action or proceeding and the affidavit of indigency under division (B)(1) of this section, the clerk of the court shall accept the action, motion, or proceeding for filing.

- Upon the request of the Applicant and the Court's review, the Court finds that the Applicant is NOT an indigent litigant and **DENIES** a waiver of the prepayment of costs or fees in this matter. Applicant is granted thirty (30) days from the issuance of this Order to make the required advance deposit or security. Failure to do so within the time allotted may result in dismissal of the applicant's filing.

IT IS SO ORDERED.

Judge / Magistrate

[Effective: April 15, 2020]