

**GUERNSEY COUNTY COMMON PLEAS COURT  
INTERIM REPORT AND ANSWER OF GARNISHEE (2716.07 ORC)**

\_\_\_\_\_  
**JUDGMENT CREDITOR**

Case No. \_\_\_\_\_  
(This number **MUST** be used on ALL referenced)

AGAINST

\_\_\_\_\_  
**JUDGMENT DEBTOR**

GARNISHEE---PLEASE NOTE: YOU MUST MAKE MULTIPLE COPIES OF THIS FORM PRIOR TO  
COMPLETING, AS A NEWLY COMPLETED COPY WILL NEED TO BE SENT WITH EACH PAYMENT

**The Garnishee \_\_\_\_\_, in the above case, states as follows:**

1. The date that the garnishee received the order of garnishment of the judgment debtor's personal earnings was \_\_\_\_\_.
2. The total probable amount now due on the judgment, including court cost, judgment interest, and, if applicable, prejudgment interest, as stated in Section A of the order of garnishment of the debtor's personal earnings or in the affidavit of the current balance due on garnishment order if that affidavit has been received subsequent to the order of garnishment, is \$\_\_\_\_\_.
3. The pay period of the judgment debtor is (enter *weekly*, *biweekly*, *semi-monthly* or *monthly*. Do not enter a pay period of more than one month.) \_\_\_\_\_.
4. The disposable earnings of the judgment debtor, earned during the judgment debtor's present pay period, is ("disposable earnings means earnings after deduction required by law. "Present pay period" means the pay period for which you are completing this *INTERIM REPORT AND ANSWER OF THE GARNISHEE*)\$\_\_\_\_\_.
5. The amount equal to twenty-five percent (25%) of the judgment debtor's disposable earnings set forth in Section 4 of this form is \$\_\_\_\_\_.
6. \_\_\_\_\_ times the current minimum hourly wage is (if the judgment debtor is paid weekly, enter *thirty* above; if paid bi-weekly, enter *sixty*; if paid semi-monthly, enter *sixty-five*; if paid monthly, enter *one hundred thirty*; then calculate the amount.) \$\_\_\_\_\_.
7. The amount by which the amount in Section 4 of this form exceeds the amount in Section 6 of this form is \$\_\_\_\_\_.
8. The smallest of either the amount entered in Section 5 of this form, the amount entered in Section 7 of this form, or the amount entered in Section 2 of this form: \$\_\_\_\_\_.
9. The amount entered in Section 8 of this form, plus or minus (as appropriate) the garnishee's processing fee is \$\_\_\_\_\_. [If the amount entered in Section 8 of this form equals the amount entered in Section 2 of this form, then add up to three dollars (\$3); otherwise, subtract up to three dollars (\$3).]
10. Other deductions \$\_\_\_\_\_.
11. The calculated amount that has been withheld from the judgment debtor's present pay period and that is submitted with this *INTERIM REPORT AND ANSWER OF THE GARNISHEE* is \$\_\_\_\_\_.

**I CERTIFY THAT THE STATEMENTS ABOVE ARE TRUE:**

(CLERK TIME STAMP AREA BELOW)

\_\_\_\_\_  
**PRINT NAME OF EMPLOYER**

\_\_\_\_\_  
**PRINT NAME AND TITLE OF THE PERSON WHO COMPLETED FORM**

SIGNED: \_\_\_\_\_

**SIGNATURE OF PERSON WHO COMPLETED THIS FORM**

\_\_\_\_\_  
**DATE**

Make your check payable to the GUERNSEY COUNTY CLERK OF COURTS, staple to a completed copy of this form and mail to:  
GUERNSEY COUNTY CLERK OF COURTS, CIVIL DIVISION  
801 WHEELING AVE, CAMBRIDGE, OHIO 43725 Phone (740) 432-9230